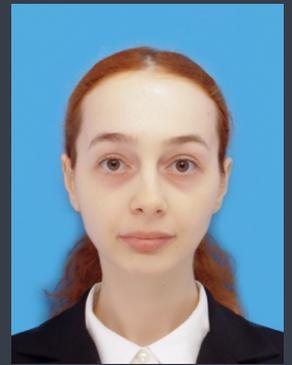


Alexandra Herman

Graduate Student



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GitHub

<https://github.com/Alexandrah04>

Ambitious, honest, and creative with a foundation in Information Science and hands-on experience from academic projects. Strong teamwork, problem-solving, and time-management skills. Ready to start a career and contribute meaningfully with dedication and drive.



Work History

Oct 2021 - Mar 2022 **Mobile Sales Assistant**

HERMAN COMIMPEX L.L.C. (Telekom Shop), Moldova Noua, Romania

- Helped customers choose mobile phone plans and gadgets that were matched to their specific needs.
- Processed mobile plan subscriptions and oversaw product sales to ensure a positive customer experience.
- Provided technical support and troubleshooting for customers during setup and activation processes.
- Promoted product features, upselling and cross-selling accessories, plans, and services.

Jul 2020 - Aug 2020 **Summer Intern**

IMSAT CARAS L.L.C., Moldova Noua, Romania

During this internship I learned how a power supply project is made. The project was for an industrial hall consisting of a ground floor for commercial spaces, floor consisting of two parts (office areas and commercial spaces) and a warehouse.

- Answered phones, provided information and took messages.
- Gathered, organized and input information into digital database.
- Sorted and organized files, spreadsheets, and reports.

IMSAT CARAS SRL provides its customers with maintenance, repairs, verification checks PRAM electrical installations, smart home systems, electric underfloor heating, electrical installation measurements, earthing, video surveillance systems and telecommunications networks.

